

Notice to Food Service Providers

The Capitol Preservation Board (CPB) is interested in selecting a Food Service Provider (FSP) for the oversight and management of food services for the entire Capitol Hill Complex. The FSP must be able to demonstrate their ability in the management of the food service process that will encompass all types of catering and daily cafeteria dining for Capitol Hill.

The scope of the FSP will include the following:

Daily cafeteria dining in the East Extension Building

- Breakfast Service
- Full Service Catering- for pre-contracted private events
- Lunch Service
- Legislative Session Dinner Service-Optional proposed by the FSP
- Public Dinner Service-Optional proposed by the FSP

Legislative Session Caucus Lunch Meetings

Governor's Food Service Needs

State Reception Room Catered Events

Rotunda Catered Events

Departmental Events and Meetings-held on the Capitol Complex

School Children Box Lunches

Interested parties may obtain a complete scope of work, schedule and submittal requirements by looking on the web site of www.utahstatecapitol.utah.gov or contact:

David Harris Hart, AIA
Capitol Preservation Board
123 State Capitol
Salt Lake City, Utah 84114
Phone: (801) 538-3074
Fax: (801) 538-3221

Statements of qualifications are due no later than 2:00 PM on Friday, October 10, 2003 to the CPB office at the address noted above. Three firms will be short listed and will be announced October 14, 2003. There will be a pre-proposal meeting on Friday, October 17, 2003 at 10:00 AM. Site visits will be scheduled October 23-29, 2003. Food Service Management Plans will be due no later than 2:00 PM on Monday, November 3, 2003. Interviews will take place on Thursday, November 6, 2003 and notification will be given on Friday, November 7, 2003.